

**City of Sodaville**  
**Regular Session Agenda**  
**September 15, 2022**  
**7:00 PM – City Hall**

**Meeting Phone Number: (253) 215-8782 \* Meeting ID: 885 0999 4824**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Visitors**
- 5. Bills**
- 6. Minutes**
  - July 14, 2022 (special)
  - August 18, 2022 (regular)
- 7. Public Comment**

This is the time to speak to the City Council or Mayor on any subject **including what is listed** on this Agenda except for Public Hearings. Time limit is 3 minutes per person.
- 8. City Recorder’s Report**
  - a. City Finances
  - b. City Update
- 9. Public Works Report**
  - a. Water Update
- 10. New Business**
- 11. Old Business:**
  - a. LOC Legislative Letter
  - b. City Water
- 12. Public Comment**

This is the time to speak to the City Council or Mayor on any subject **other than what is listed** on this Agenda except for Public Hearings. Time limit is 3 minutes per person.
- 13. Council Reports**
- 14. Adjourn**

**PUBLIC COMMENT** There are two times at every regular City Council meeting when the public has an opportunity to address the City Council. The first time is reserved for questions or statements regarding items appearing on the agenda, except public hearings and the merits of land use issues. The second time is at the end of the agenda. At this time, you can address the City Council on any matter of public concern, other than an agenda item. The Mayor will announce the time for public comment, and invite persons to address the City Council. Each person has three minutes to address the City Council. ***PUBLIC COMMENT is not accepted during the meeting other than at those times.*** The Council reserves the right to enter into Executive Session as needed to conduct City business in accordance with Oregon Public Meeting Law as clarified in the Oregon Attorney General’s Public Records and Meetings Manual or advised by counsel.

Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services at least 48 hours prior to the City Council meeting by calling 541-258-8882.

*“The City of Sodaville is an equal opportunity provider and employer.”*

## 8. City Recorder Update

### City Finances

The finance reports are attached to the Council Packet.

### City Updates

Enforcement of City Ordinances is being stepped up, primarily focused on late and delinquent water bills. Ordinance 17-01 appends late fees if bills are not paid within 61 days; water bills going forward now have the previous month's bill if unpaid within one month, after which late fees are appended. Several City residents are receiving water shutoff notices due to late payments. Community Services Consortium advised the City that the period to apply for utility bill payment assistance does not begin until October 1 (and only for certain demographics). However, residents with emergency needs, including to pay bills at risk for temporary termination of service, may request assistance from CSC at any time.

Reminder of City staff conference schedule:

- September 28-30: Alex McHaddad at Oregon Association of Municipal Recorders conference in Newport.
- October 5-7: Alex McHaddad at League of Oregon Cities conference in Bend.

The City audit continued September 13 with a visit to City Hall by Koontz & Blasquez staff to examine financial records.

City operations slowed during the past month due to staff attendance at conferences out of the area, followed by the City Recorder's medical leave.

The Council election filing period ended on August 30. Candidates filed for Mayor: Brian Lewis. Candidates filed for City Council (2 available): Joseph Parsons, Roger Perry.

## 9. Public Works Update

### Water

The city's wells produced 530171 gallons.

The city trucked in 0 gallons.

Reservoir + - 0 gallons

The city sold 512097 gallons

Difference of 18074 gallons. -3.4% Loss

### Ordinance Violations

- Complaint form submitted against 30750 Sodaville Rd on September 6th alleging multiple violations of Ordinance 15-03. Referred to Public Works Director as Enforcement Officer.

## 11.a. Legislative Letter

### **Staff Summary**

Several small cities in Linn County are collaborating on drafting a joint letter to the League of Oregon Cities regarding the recent legislative proposal survey. Potential signatories include Brownsville, Halsey, Harrisburg, Scio, and Sodaville. Cities are expressing disapproval of the limited membership on policy committees apportioned to small cities (approximately 17%, despite comprising 70% of cities in Oregon), as well as the resulting list of proposals that primarily do not affect small cities. Sodaville's contribution is to format the "ask" of the letter to seek clarification about the selection process for policy committee members, a neutral proposition, along with requests for changes to the process to mandate increased apportionment on policy committees for small cities and establishment of a small city issues committee.

The letter will be signed by the Mayors of each city. A copy of the most recent draft is included in the packet. It is recommended that the Council authorize the Mayor to sign a letter to the LOC regarding the legislative proposal process.

**Suggested Motion:** *I move to authorize the Mayor to sign a joint letter to the League of Oregon Cities regarding the legislative proposal process.*

## 11.b. City Water

### **Ongoing Water Efforts**

City staff are still in the process of procuring a pump test necessary to verify whether the so-called "Jackman Well" is viable during summer. Once a test has been completed, the Council will make a formal decision on moving forward with renewing the IFA loan on hold.

The South Valley/Mid-Coast Regional Solutions is convening this month to meet with representatives from Sodaville and Waterloo to begin studying the feasibility of an InterTie between these two cities.

During the City/County Insurance Services conference, the City Recorder broached the subject of broader regional water collaboration with other cities in Linn County. There is interest in creating a larger water district that serves several cities in the area given common difficulties providing water experienced by local communities. A water district could take on a Sodaville-Waterloo InterTie along with water projects in other areas incorporated into the District, with each community signing a memorandum of understanding that keeps the District focused on communities served. A larger district serving more communities presents more opportunities for procuring funding from outside sources for water projects.